



Booking and cancellation terms

Registration for LederPuls is binding. If you cancel the entire program before the start of the program or cancel a module during the program, only 50% of the cost of meals and accommodation will be refunded.

If you move a scheduled 1-1 session less than 5 business days before the session, it is considered a cancellation of a session that is not refundable or can be moved. You can purchase additional sessions of 1500 DKK + VAT, to ensure that you have a total of 8 sessions in the course for optimal benefit.

Invoicing for LederPuls as well as accommodation and meals is done together with an invoice that is sent immediately after registration.

Privacy Policy

We take your data protection seriously. We process personal data and have therefore adopted this privacy policy that informs you how we handle your data. LederPuls ApS CVR: 43130188 is the data controller for the information we collect about you, and we ensure that your personal data is processed in accordance with GDPR legislation.

If you wish to contact us regarding our handling of personal data, you can do so at: martin@lederpuls.dk or Tel: 28724416.

Processing of Personal Data

Personal data is any kind of information that can be attributed to you to some extent. As a participant in LederPuls, we collect contact data as provided during registration. Additionally, a record is created in connection with your participation in LederPuls. Your record is deleted no later than 6 months after the final conversation in the LederPuls program, unless otherwise agreed in connection with continued cooperation. When we delete your record, we still keep your contact details such as name, phone number, and email address.

We note that the collected personal data may have a sensitive nature, for example, health information, therefore your acceptance of the privacy policy is consent to the mentioned data processing.

Security

We have implemented appropriate technical and organizational measures to prevent your information from being accidentally or illegally deleted, published, lost, degraded, or accessed by unauthorized persons, misused, or otherwise processed in violation of the law.

Purpose

Personal data is collected for the following purposes:

- Processing your booking of a program.
- Preparation and holding of conversations and modules.
- Evaluation and follow-up at the end of the program.

The collected information is used to identify you as a user and to register your desire to participate in LederPuls. The record is used to deliver the best possible service and work in your LederPuls program and to deliver the services you have requested, such as sending a newsletter.



Data Minimization

We collect, process, and store only the personal data necessary to fulfill our established purposes. Additionally, legislation may dictate the type of data necessary to collect and store for our business operations.

Retention Period

Your record is deleted no later than 6 months after the final conversation in the LederPuls program, unless otherwise agreed in connection with continued cooperation. When we delete your record, we continue to keep your contact details such as name, phone number, and email address for an additional 1 to 1.5 years or as long as we have your consent to receive marketing material. Billing information is stored for up to 5 years according to the provisions of the Accounting Act.

Disclosure of Information

We do not disclose information to third parties, however, we use software for archiving provided by Microsoft as a standard product under OneDrive where your record is archived. These only process information on our behalf and may not use it for their own purposes. In relevant cases, data is disclosed for legal purposes. Disclosure of personal information such as name and email, etc., to other purposes will only occur if you consent to it.

Your Rights

You have the right at any time to be informed about the data we process about you, where they come from, and what we use them for. You can also be informed how long we store your personal data and who receives data about you to the extent we disclose data in Denmark and abroad.

If you request, we can inform you about the data we process about you. Access may, however, be limited by considerations for the privacy protection of other individuals, business secrets, and intellectual property rights.

You can exercise your rights by contacting us. Our contact details are found at the top of this document. If you believe that the personal data we process about you are inaccurate, you have the right to have them corrected. You should contact us and inform us of the inaccuracies and how they can be corrected.

In some cases, we are obligated to delete your personal data. This applies, for example, if you withdraw any consent given. If you believe that your data are no longer necessary for the purpose for which we collected them, you can request to have them deleted. You can also contact us if you believe that your personal data is being processed in violation of the law or other legal obligations. Here, you also have the opportunity to file a complaint with the Data Protection Authority.

When you contact us with a request to correct or delete your personal data, we examine whether the conditions are met and if so, make the changes or deletion as soon as possible.

You have the right to object to our processing of your personal data. You can also object to our disclosure of your data for marketing purposes. You can use the contact details at the top to send an objection. If your objection is justified, we will ensure to cease the processing of your personal data.

We delete your personal data of our own record when they are no longer necessary for the purpose for which they were collected.